

Model Delegation of RSO's Authorities

The following model provides one method of complying with the necessary information to be submitted to the DWMRC to allow the DWMRC to interact with the company's Radiation Safety Officer (RSO) for activities related to the radioactive materials license and is not intended to be the only means for providing the necessary information.

For the purposes of this document or any other document used for delegating authority to the RSO, the term, "management" refers to the Chief Executive Officer or other individual having the authority to sign legal documents for the licensee to manage, direct, or administer the licensee's activities.

IMPORTANT: It is important to remember that although certain duties and responsibilities have been delegated to the RSO through the Delegation of Authority, the ultimate responsibility for compliance with the conditions of the radioactive materials license and the requirements in the Utah Administrative Code applicable to the activities authorized under the radioactive materials license remains with the licensee.

Delegation of Authority (Must be on the Licensee's Letterhead)

Memo To: Radiation Safety Officer

From: Chief Executive Officer or other individual having the authority to sign legal documents for the licensee to manage, direct, or administer the licensee's activities

Subject: Delegation of Authority

You, [Enter RSO's Name], have been appointed radiation safety officer and are responsible for ensuring the safe use of radiation. You are responsible for managing the Radiation Protection Program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of radioactive material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the Utah Division of Waste Management and Radiation Control at any time. It is estimated that you will spend [estimate hours to be spent] hours per week conducting radiation protection activities.

Signature of Management Representative

Date

By signing below, I accept the above stated duties,

Signature of Radiation Safety Officer

Date

cc: [Individuals designated by the licensee]